

The meeting was called to order by Supervisor Tyler at 7:00 p.m.

The assembly was led in a Pledge of Allegiance.

Members present on a roll call were:

Councilperson Kirkby (Excused)
Councilperson Viens
Councilperson Morrison
Supervisor Tyler

Others present:

Keven Severance, DPW Superintendent
Catherine L. Simmer, Town Clerk
Taylor Atwell
Daisy Mae
Keith Hoffnagle
Eric Westover
Michael Fergot
Jen Williams

**RESOLUTION #166
APPROVE MINUTES**

On a motion by Councilperson Viens, seconded by Councilperson Morrison and approved with an all in favor.

3 Ayes Morrison, Viens, Tyler
0 Nays

RESOLVED to approve the September 26, 2023 Regular Board Meeting minutes as presented.

PUBLIC COMMENT: No comment.

YOUTH COMMISSION: No comment.

**RESOLUTION #167
APPROVE THE BILLS**

On a motion by Councilperson Morrison, and seconded by Councilperson Viens, and approved with a roll call vote.

3 Ayes Morrison, Viens, Tyler
0 Nays

RESOLVED to approve Abstract #32 for \$23,511.92; vouchers #508-541.

THE TOWN BOARD IS IN RECEIPT OF SEPTEMBER MONTHLY REPORTS FOR:

Westport Town Court
Westport Town Clerk
Westport Town Supervisor

RESOLUTION #168

APPROVE THE TEAMSTERS LOCAL 294 UNION CONTRACT FOR 1/1/24-12/31/25

On a motion by Councilperson Viens, and seconded by Councilperson Morrison, and approved with an all in favor.

3 Ayes Morrison, Viens, Tyler
0 Nays

RESOLVED to approve the Agreement between Town of Westport Highway Department and Teamsters Local 294 union contract for the period of January 1, 2024 through December 31, 2025.

RESOLUTION #169

APPROVE THE 2024 TENTATIVE TOWN BUDGET

On a motion by Councilperson Viens, and seconded by Councilperson Morrison and approved with an all in favor.

3 Ayes Morrison, Viens, Tyler
0 Nays

RESOLVED to approve the 2024 Tentative Town Budget.

SUPERVISOR TYLER: Presented the Board with a letter dated October 9, 2023 from DM420, Inc. Daisy Mae, CEO and Keith Hoffnagle, CFO of DM420, Inc. intend to open an Adult-Use Cannabis Dispensary at 6519 Main St., Unit B, Westport.

DISCUSSION: The sidewalk in front of the OMNM, LLC building needs to be replaced. We have Covid funds available to complete the job. The sidewalk must be ADA compliant.

**RESOLUTION #170
SIDEWALK INSTALLATION AT OMNM, LLC**

On a motion by Councilperson Viens, and seconded by Councilperson Morrison and approved with an all in favor.

3 Ayes Morrison, Viens, Tyler
0 Nays

RESOLVED to approve the installation of approximately 100' sidewalk in front of OMNM, LLC located on Main St., Westport.

**RESOLUTION #171
2024 AGREEMENT WITH NCSPCA FOR THE SHELTER SERVICE AND
DOGS DEEMED DANGEROUS**

On a motion by Councilperson Morrison, and seconded by Councilperson Viens and approved with an all in favor.

3 Ayes Morrison, Viens, Tyler
0 Nays

RESOLVED to approve and sign the 2024 Agreement with NCSPCA for the Shelter Service and Dogs Deemed Dangerous.

**RESOLUTION #172
APPOINT TAMMY JOHNSTON TO THE BOARD OF ASSESSMENT REVIEW**

On a motion by Councilperson Viens, and seconded by Councilperson Morrison and approved with an all in favor.

3 Ayes Morrison, Viens, Tyler
0 Nays

RESOLVED to appoint Tammy Johnston to the Board of Assessment Review (BAR) with a five-year term to expire on 9/30/2028.

**RESOLUTION #173
PUBLIC HEARING SCHEDULED FOR PRELIMINARY BUDGET ON 10/24/23**

On a motion by Councilperson Morrison, and seconded by Councilperson Viens and approved with an all in favor.

3 Ayes Morrison, Viens, Tyler
0 Nays

RESOLVED to schedule and advertise a Public Hearing to review the Preliminary Budget on October 24, 2023 at 2:30 pm and the Regular Board Meeting to follow immediately.

**RESOLUTION #174
THANK YOU TO HIGHWAY DEPARTMENT**

On a motion by Councilperson Morrison, and seconded by Councilperson Tyler and approved with an all in favor.

3 Ayes Morrison, Viens, Tyler

0 Nays

RESOLVED to thank the Town Highway Department crew for their excellent response during the last storm.

DPW SUPERINTENDENT REPORT: We will not be getting as much winter sand this year. We screened enough last year for this year. The loader is down, there is something wrong with the computer system. John Deere is coming out tomorrow. Truck #6 is back but has an engine light on. Truck #7 inner cooler was installed wrong. The dealer is waiting for the part. FEMA is coming out to do an inspection on Mountain Spring Road.

SUPERVISOR TYLER COMMENTS: Read aloud a letter from Keith Giles. Mr. Giles was expressing gratitude for road work that was done on Furnace Point Lane. Supervisor Tyler responded that more work will be done to the road. The board is in receipt of communications from Charter. There will be a Medicare meeting held at the Town Hall on October 26, 2023 at 11:00am presented by Essex County Office of the Aging.

PUBLIC COMMENTS: Jen Williams is excited to hear about the sidewalk and asked the span of the sidewalk. Supervisor Tyler responded it will go front of the OMNM. Keith Hoffnagle is looking forward to hosting bonfires at Lee Park again this winter. He would like to start stacking firewood. The Town Board was happy to hear there will be bonfires again this winter.

**RESOLUTION #175
ADJOURNMENT**

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on an all in favor to adjourn the meeting at 7:25 pm.

Minutes respectfully submitted,

Catherine Simmer,
Town Clerk