

The meeting was called to order by Supervisor Tyler at 3:01 p.m.

The Assembly was led in the Pledge of Allegiance.

Members present on a roll call were:

Councilperson Fergot  
Councilperson Westover  
Councilperson Viens  
Councilperson Morrison  
Supervisor Tyler

Others present:

Keven Severance, DPW Superintendent  
Catherine L. Simmer, Town Clerk  
Pete Croto  
Colin Powers

**YOUTH COMMISSION:** No comment.

**RESOLUTION #27  
APPROVE THE BILLS**

On a motion by Councilperson Viens, and seconded by Councilperson Fergot, and approved with a roll call vote.

5 Ayes            Morrison, Viens, Westover, Fergot, Tyler  
0 Nays

**RESOLVED** to approve Abstract #2 for \$87,510.36; vouchers #36-65.

**RESOLUTION #28  
APPROVE MINUTES**

On a motion by Councilperson Morrison, seconded by Councilperson Viens and approved with an all in favor.

5 Ayes            Morrison, Viens, Westover, Fergot, Tyler  
0 Nays

**RESOLVED** to approve the January 9, 2024 Regular Board minutes with the addition of Michael Fergot as a voting member.

**RESOLUTION #29**  
**APPROVE ORGANIZATIONAL MEETING MINUTES**

On a motion by Councilperson Westover, seconded by Councilperson Viens and approved with an all in favor.

5 Ayes Morrison, Viens, Westover, Fergot, Tyler  
0 Nays

**RESOLVED** to approve the January 3, 2024 Organizational Meeting Minutes as presented.

**RESOLUTION #30**  
**ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD**

On a motion by Councilperson Westover, seconded by Councilperson Fergot and approved with an all in favor.

5 Ayes Morrison, Viens, Westover, Fergot, Tyler  
0 Nays

**RESOLVED** to enter into agreement with the Adirondack Park Local Government Review Board and to include an appropriation of \$300.00 in the support of the work of the Review Board.

**RESOLUTION #31**  
**RESCIND LATE FEE FOR ESSEX COUNTY DPW WATER/ SEWER BILL**

On a motion by Councilperson Viens, seconded by Councilperson Westover and approved with an all in favor.

5 Ayes Morrison, Viens, Westover, Fergot, Tyler  
0 Nays

**RESOLVED** to rescind the late fee of \$4.91 for Essex County Fair Grounds, 3 Sisco St., Westport, NY, Acct. #00030.

**RESOLUTION #32**  
**APPROVE PURCHASE OF KOESTER PARTS**

On a motion by Councilperson Morrison, seconded by Councilperson Viens and approved with an all in favor.

5 Ayes Morrison, Viens, Westover, Fergot, Tyler 0 Nays

**RESOLVED** to purchase parts form Koester in the amount of \$14,087.00 for the Westport Waste Water Plant.

**SUPERVISOR TYLER:** Supervisor Tyler would like the records to reflect that the Town Clerk is in receipt of the Town of Westport Annual Financial Report 01/01/23-12/31/23.

**RESOLUTION #33**  
**BUDGET TRANSFERS**

On a motion by Councilperson Morrison, seconded by Councilperson Viens and approved with a roll call vote.

5 Ayes Morrison, Viens, Westover, Fergot, Tyler  
0 Nays

**RESOLVED** to transfer fund from A 1990.4 (Contingency Account) to A 1355.4 (Assessment Contractual) in the amount of \$223.56.

**LET IT BE FURTHER RESOLVED** to transfer fund from A 1990.4 (Contingency Account) to A 1920.4 (Municipal Association Due) in the amount of \$179.00.

**RESOLUTION #34**  
**ADD JENNIFER WAID, CLERK TO SUPERVISOR, TO THE CLASS ACCOUNT**

On a motion by Councilperson Viens, seconded by Councilperson Westover and approved with an all in favor.

5 Ayes Morrison, Viens, Westover, Fergot, Tyler  
0 Nays

**RESOLVED** to add Jennifer Waid, Clerk to the Supervisor, to the CLASS account.

**DPW SUPERINTENDENT:** A spring fell off the sidewalk tractor, we are looking for a replacement solution. That is back. We have a few minor repairs with on the trucks. We have accepted delivery on 300 ton of salt. The motor at the sewer plant froze. We got it working and a repair will be made very soon. We have removed the lights and wreaths from the light post in Town.

**SUPERVISOR TYLER COMMENTS:** The manger is being taken over by the Westport Federated Church. Sam Sherman will be overseeing the manger in the future. We are working with George Hainer and Nancy Bernstein from ANCA (Adirondack North Country Association) to pursue a \$100,000.00 grant for Green Energy. We are in receipt of communication from Charter.

**Councilperson Morrison** would like to wish everyone a Happy Groundhog Day.

**Councilperson Fergot** inquired about the committees from the Organizational Meeting. Supervisor Tyler explained if there was a need for action with any committee that is when a councilperson's services would be needed. For example: If a new truck was being purchased the DPW Superintendent may confer with Councilperson Viens to help make the decision.

**PUBLIC COMMENT:** Colin Powers from BRASS (Boquet River Association) presented the Board with information pertaining to the Boquet River and its tributaries. Exploring grant opportunities

## **RESOLUTION #35**

### **ADJOURNMENT**

On a motion by Councilperson Viens, unanimous vote to adjourn the meeting at 3:32 pm.

Minutes respectfully submitted,

Catherine L. Simmer  
Town Clerk